

PDF Accessibility Remediation QA Report

Document: Clearbrook Public Works Committee Meeting Notice

Version: 1.0

Pages: 2

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Summary: The sample document was built with semantic headings, a marked list, a simple data table, descriptive links, document metadata, and a logical reading order. It demonstrates the type of evidence supplied with a client delivery.

Checks recorded

Area	Method	Result
Title and language	Document properties and inspection	Set to an informative title and English (United States)
Headings and lists	Tag-tree and heading review	Logical H1/H2 sequence and marked agenda/contact lists
Reading order	Manual page and screen-reader review	Content follows the intended visual and spoken sequence
Links	Keyboard and link-purpose review	Descriptive link text with active annotations
Meeting-detail table	Header and cell relationship review	Column and row headers identified
Automated checks	Acrobat/PAC supporting checks	Results require final confirmation in the published environment

Manual review notes

- The document contains no information-bearing images; therefore no image alternative text is required.

- The fictional meeting link and contact details are clearly identified as demonstration content.
- The table is intentionally simple. Complex tables require additional header relationships and user testing.
- Accessibility behavior can vary by reader and assistive-technology combination; automated results do not replace manual review.

Scope limitation

This report documents a technical demonstration and is not an ADA certification, legal opinion, or guarantee of compliance. A client report would list the exact source file, delivered-file hash, tools used, exceptions, and client-approved content decisions.
